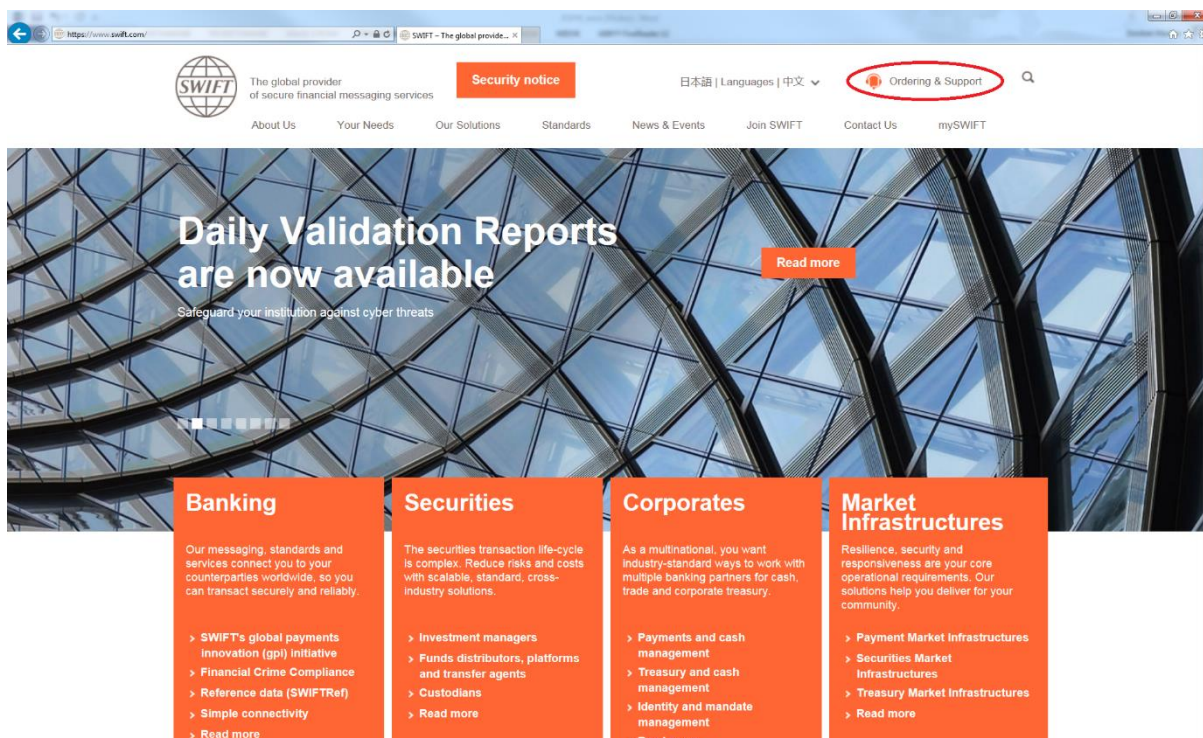


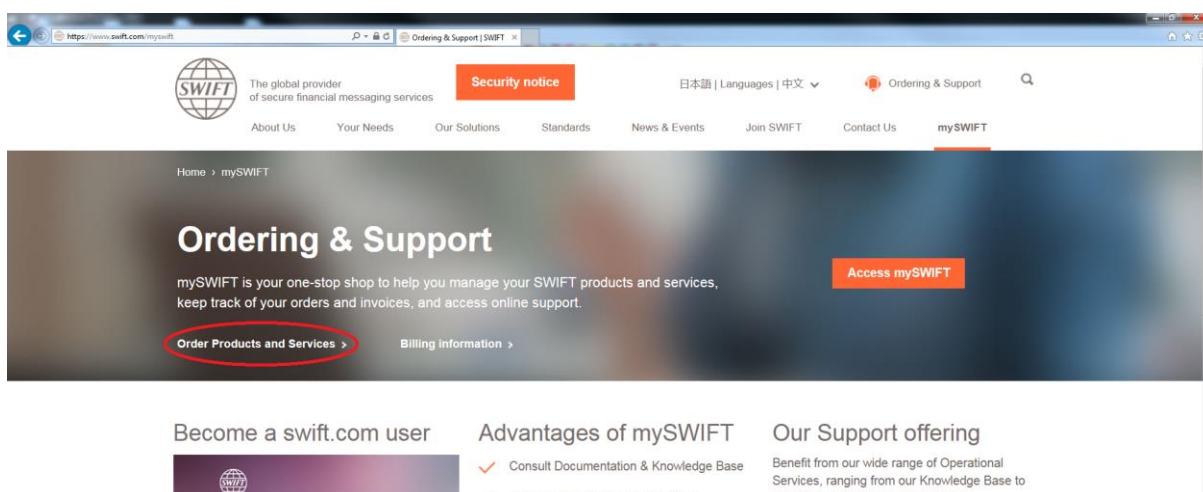
Instructions for filling out the form to the service in the
area of FIN Settlement & Reconciliation (S & R) within
KDPW services - registration in the CUG

How to subscribe to KDPW FIN CSD Test & Live CUG services

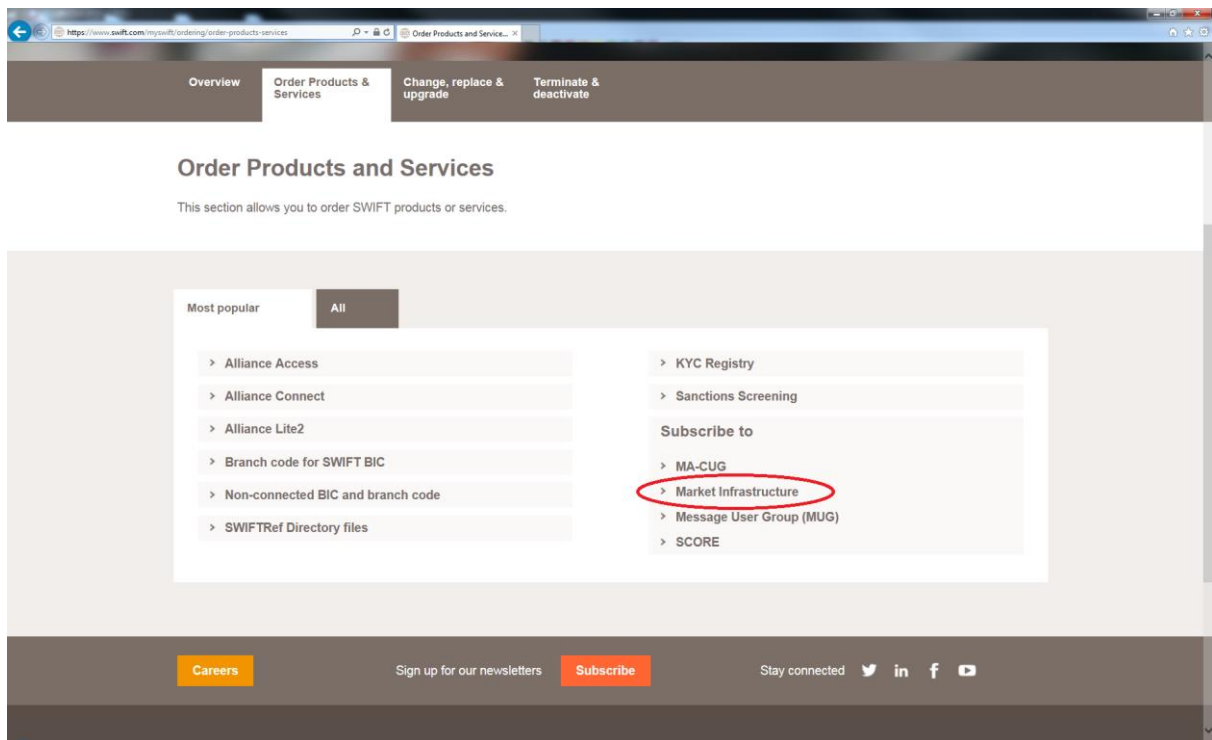
1. Go to SWIFT website www.swift.com.
2. On the SWIFT home website, select 'Ordering & Support'.



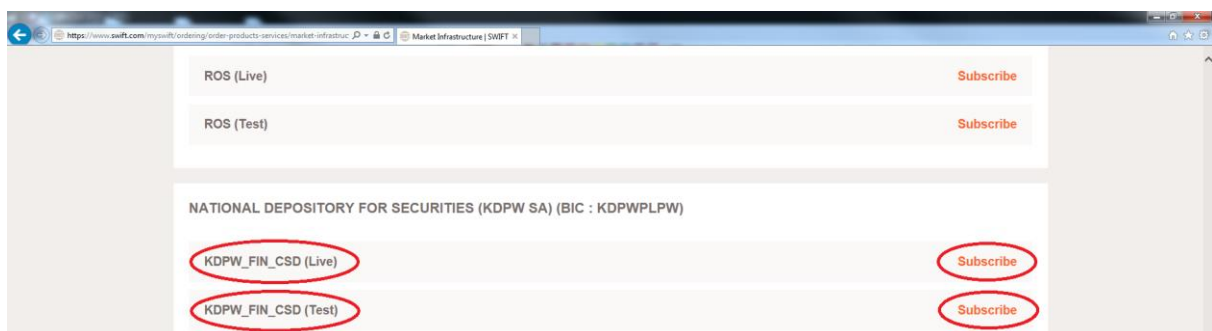
3. On the 'Ordering & Support' website, select the option 'Order Products and Services'.



4. On the **'Order Products and Services'** website, select the **'Most popular'** tab, and then select the option **'Market Infrastructure'**.



5. On the **'Market Infrastructure'** website, select the **'Subscribe'** button, to subscribe to:
 - a. KDPW_FIN_CSD (Live) – production CUG;
 - b. KDPW_FIN_CSD (Test) – test CUG.



6. Selection of the correct **'Subscribe'** button (for Live or Test environment), redirects to the SWIFT log in website.

7. After successful log in, should be displayed the website like below (for Test subscription).

Step 1 enter information | Step 2 verify and accept | Step 3 view confirmation

Print | Price list | How e-ordering works

SWIFTNet Service Subscription

NATIONAL DEPOSITORY FOR SECURITIES (KDPWPLPW) Market Infrastructure :
KDPW_FIN_CSD (Test)
SWIFTNet service = / Test

Enter the requested information.

The orange arrow icon ▶ indicates mandatory fields

Please use this form to manage a subscription to a SWIFTNet Service under the conditions of the [SWIFTNet Service Description](#)

Registered customer information		
Full legal name	?	KRAJOWY DEPOZYT PAPIEROW WARTOSCIOWYCH SPOLKA AKCYJNA 1.01
BIC8	?	KDPWPLPW 1.02
The name with which you registered yourself on swift.com.	?	Mariusz Dziobek 1.03
Registered e-mail	?	Mariusz.Dziobek@kdpw.pl 1.04
Registered telephone	?	+48 225379113 1.05
		Update user profile 1.06

Consulting Services and Training Option		
Please indicate if you would like to get assistance from SWIFT Training and/or Consulting Services for the implementation of this SWIFTNet service.		
<input type="checkbox"/>	I want to be contacted by SWIFT to further discuss my Training and Consulting Services requirements.	2.01

8. In the following sections, the selected fields should be filled in as follows:
- 3.01 – enter a name that will identify the specific order reference;
 - 3.02 – select the 'S.W.I.F.T. SCRL';

Order information		
Your own Purchase Order Reference	?	▶ S&R_KDPW 3.01
Sales partner	?	▶ S.W.I.F.T. SCRL 3.02
SWIFT commercial quotation reference	?	3.03
SWIFT account manager email address	?	3.04

- c. 4.01 – select the correct BIC of the Institution, which shall be registered in the CUG;
- d. 5.01 – select preferred implementation date;
- e. 6.01 – check whether the entered value is the ‘KDP’, if not please enter this value;
- f. 6.02 – depending on the form that is filled in (Live or Test), select the correct BIC (Live or Test) of the Institution, which shall be registered in the CUG;
- g. 6.03 – select ‘SERVICEPARTICIPANT’.

Institution that you order for

BIC	?	▶	KDPWPLPA ▼	4.01
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Preferred implementation date

Implementations always occur during the weekend that starts on Saturday and ends on Sunday as per relevant Allowed Downtime Window (ADW) schedule. The earliest possible implementation of an order that is validated by SWIFT as being correct and duly approved by the Service Administrator, is the second weekend following the date of submission. A later weekend can be specified. However, in case of **first subscription** to a SWIFTNet service, the implementation date should concur with the [next planned BIC directory publication date](#).

Preferred implementation date	?	▶	Saturday February 18 2017 ▼	5.01
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FIN Service Configuration

FIN service code	?	▶	KDP	6.01
BIC8 to be registered in the service	?	▶	ZYAQLP0 ▼	6.02
CUG Category		▶	SERVICEPARTICIPANT ▼	6.03

9. After completing the order, click the ‘**Continue**’ button, in the lower right corner of the page.
10. On the next website, go to the bottom of the website, select “Tick here to confirm your order details and to accept the terms and conditions above. Then click ‘Order now’”, and then click the ‘**Order now**’ button.

Order history

User	Status	Time of change
No history found		

▶ Tick here to confirm your order details and to accept the terms and conditions above. Then click ‘Order Now’.

◀ BACK
▶ Save as draft
▶ Order now

11. On the e-mail address (from field 1.04 of the form), shall be send confirmation of registration request, with number of reference order.